



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

May 7, 2020

East Peak Development LLC
% Trevor Kostanich
3621 Stone Way North, Unit E
Seattle, WA 98103

RE: Revised Conditional Preliminary Approval - The Pass Life Boundary Line Adjustment (BL-20-00004)

Parcel # 957882 Parcel # 957884
Parcel # 957883 Parcel # 957885

Dear Applicant,

Community Development Services is in receipt of the above referenced application. The application received conditional preliminary approval on March 19, 2020. On May 1, 2020, Kittitas County Public Works issued a revision to their comments. On May 7, 2020, Kittitas County Community Development Services is issuing the **revised conditional preliminary approval**. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the boundary line adjustment and must be submitted to our offices for review:

1. A **preliminary survey** displaying legal descriptions, the new acreage and lot dimensions of each parcel must be submitted to our office for preliminary review.
2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. Please contact this office when this is accomplished as the Treasurer's office will not be aware of your pending application. No paperwork or receipt is required just a phone call or an email will suffice.
3. Please refer to the enclosed comments from Public Works dated March 10, 2020 and the memo from Kittitas County Public Works dated May 1, 2020, revising comment number one.

If you have any questions regarding this matter, I can be reached at (509) 962-7539, or by e-mail at kelly.bacon.cd@co.kittitas.wa.us.

Sincerely,

Kelly Bacon

Kelly Bacon
Planner I
Kittitas County Community Development Services

cc: *Encompass Engineering & Survey*
Mark Cook, Public Works

Via Email
Via Email

Enclosed: Public Works original comments and memo revising comment number one